



HALLS HEAD COLLEGE

STUDENT PERSONAL ELECTRONIC DEVICE POLICY

Independent Public School

Student Personal Electronic Device Policy - 2020

For security, safety and/or emergency purposes some parents and guardians have supplied their child with a Personal Electronic Device. This policy details the conditions under which Personal Electronic Devices are permitted to be brought to school by a student.

POLICY

1. Students are permitted to bring a Personal Electronic Device to the College for safety, security or emergency purposes when in transit to or from the College only.
2. The Personal Electronic Device must be turned off on entering the College grounds and remain switched off until the end of the school day. Linked devices, such as smart watches must be placed in flight mode.
3. Personal headphones, earbuds and listening devices are not to be used on the College site.
4. The College takes no responsibility for Personal Electronic Devices or other electronic devices both while on College premises and during excursions.
5. Students requiring an exemption so they can use an App on their phone to monitor a medical condition are to apply in writing to the Principal. If approved the student will be provided with a pass to show if required.
6. Personal Electronic Devices may only be used at College under the direction and with the approval of a staff member for a particular identified educational purpose.

Student Personal Electronic Device Policy - 2020

Conditions of Use: Any Device

- Must not be used for sound recording and image capture of any member of the College community on or in the vicinity of the College grounds as this is strictly prohibited. A breach of this Policy may result in suspension from school and related sanctions.
- Must be switched off during recess and lunch breaks as well as in class, unless the device is being used with the direct permission of the teacher for an educational purpose.
- Must remain in the possession of the owner and not be used by other students.
- Is the responsibility of the student. The College takes no responsibility for loss, theft or damage to any device in any circumstance.

Whilst at the College students are the responsibility of the College and emergency contact with parents must be made through the appropriate staff member, not the student's Personal Electronic Device. Parents must communicate through the College's front office if they need to make emergency contact with their children.

Breaches of these conditions may result in:

- Removal of the device by the classroom teacher, to be returned at the end of the period or the end of the day.
- Removal of the device, to be collected after school by the student from Student Services.
 - Removal of the device, to be collected after school by a parent from the front office.
 - Repeated breaches of this Policy will result in the Principal withdrawing permission for the student to bring a Personal Electronic Device or other devices to school.
 - Students who refuse to follow a College Staff Member's instructions are dealt with in accordance with the College's Behaviour Management Policy.



CARE COURAGE COMMITMENT

Department of Education

OFF AND AWAY

All day

Turn off your mobile phone and put it away during the school day.

- Switch your smart watch to flight mode.
- Put away headphones and earbuds.
- If you need to speak with your family please come to the school administration.
- Only use it when a teacher says you can.

2020 *Learning for Life*